

AMATA CONTEMPORARY TECHNIQUE CLASSES 10 POINT PLAN | 2020-2021

THIS DOCUMENT SETS OUT THE 10 POINT PLAN FOR ALL PARENTS/GUARDIANS AND YOUNG PEOPLE FOR THE SAFE OPERATING OF THE AMATA CONTEMPORARY TECHNIQUE DANCE CLASSES DURING THE 2020-2021 ACADEMIC YEAR.

Point 1 - Class Times and Age Groupings

Classes will be split into four classes to maximise capacity. The class groups and times are as follows:

Time	Class Category	Age Group	School Years
16:30 - 17:20	Beginners	7/8 - 10 Years	3, 4 and 5*
17:30 - 18:20	Juniors	10 - 13 Years	6,7 and 8
18:30 - 19:20	Intermediate	13 - 18 Years	9, 10, 11, 12 + FE/Sixth Form etc.
19:30 - 20:20	Advanced (<i>Invitation Only</i>)	14 - 18 Years	<i>Invitation Only</i>

*Please note: we cannot currently offer places to young people who are in the Year 2 school year. Please only make a booking if your child is in the Year 3 school year. If your child is currently in the Year 2 school year and is interested in starting Contemporary Technique classes, please complete a form to register on the waiting list and we will be in touch as soon as a place becomes available.

Point 2 - Class Capacity

There will be a strict capacity grouping across all four classes to ensure a safe social distancing can be maintained. Once a payment has been made we will check the details against the young person's date of birth and school year to ensure they are in the correct group. If a payment has been made for the wrong age group then AMATA will make the necessary changes and inform any parent/guardian accordingly.

Point 3 - Class Scheduling and Performances

Classes are scheduled on the specific term dates set out below. If there is enough demand and interest in the classes, we may opt to run a fortnightly carousel for our Beginners and Juniors classes. If you are unable to book a place due the classes being fully booked, please ensure you register on the classes waiting list (via: amata.org.uk/contemporary-technique) to enable AMATA to gauge the level of interest and make the adaptations to a fortnightly carousel possible. The introduction of a fortnightly carousel may mean some young people already booked into the Beginners and Juniors classes may have their bookings amended to take this into account. AMATA will communicate via email to confirm any changes and a partial refund will be automatically processed for any sessions that a young person would not attend as a result of this. It is not anticipated AMATA will be able to offer a fortnightly carousel option for

the Intermediate and Advanced classes due to the level of technical training required at that ability level.

Classes Schedule for Autumn 2020*:

Class Dates
Wednesday 4 th November
Wednesday 11 th November
Wednesday 18 th November
Wednesday 25 th November
Wednesday 2 nd December
Wednesday 9 th December

*Please note: the above schedule does not take into account a fortnightly carousel. Should this be required we will contact all Parents/Guardians directly confirming the classes that a young person should attend.

All performances have been suspended till at least late Spring 2021 due to the ongoing restrictions to social distancing within theatre venues. If it is not possible to accommodate performances safely during the 2020-2021 academic year, then we will ensure the 2021-2022 academic year take this into account with additional performance opportunities.

Point 4 - Class Bookings

Class places must be booked in advance at the full term rate and there will be no 'drop in' option in line with our current operating procedure. It will not be possible to accommodate taster sessions for new attendees for at least the Autumn 2020 term, which will be kept under review against class capacity numbers and Falmouth University policy.

Point 5 - Drop Off and Collection Procedure

There will be a one way system for drop off and collection of all young people at the classes to ensure a safe social distance can be maintained. Unfortunately, it will not be possible for parents/guardians to bring young people into or collect from inside the AMATA Building.

All young people will need to be dropped off the glass door entrance on Level 2 of the AMATA Building near to Studio H (I.E. not the Box Office Entrance nor the AMATA Café entrance). Signage will be in place to ensure the correct location is clear. All young people will be met at this entrance by either the class tutor or a member of the AMATA Production Team. It will not be possible to enter the building until young people are met by a member of the classes team, so please do not leave young people unattended until they have been safely met.

All young people will need to be collected from the drop off point as detailed above (*Parents/Guardians will be able to make use of AMATA Marquee B as a waiting place*). Signage will be in place to ensure the correct location is clear. Young people will be dismissed by the class tutor on time at the end of each session and must be collected in the correct location by their parent/guardian, so please ensure a prompt arrival back onto campus if any parents/guardians leave the site whilst classes are taking place.

Social Distancing markings will be marked at the drop off and collection locations. Please ensure that Social Distancing is maintained in these areas within family and support bubbles only and in line with Government Guidelines.

Point 6 - AMATA Café

The AMATA Café will be closed on Wednesday evenings and parents/guardians will not be able to wait or congregate inside the AMATA Building. We apologise for any inconvenience caused with the AMATA Café being closed as we appreciate this forms part of the classes experience and offer. The decision for the café being closed is to ensure that safe social distancing can be maintained for all users of the AMATA Building, especially on the lower ground floor of the building.

Point 7 - Class Times and Class Content

It has been essential for us to slightly reduce the classes from 1 hour to 50 minutes. This is to ensure there is time for facilities cleaning and for one class to vacate the space prior to the next class arriving.

There will be no physical contact dance choreography taught in any of the classes for at least the Autumn 2020 term. This will be reviewed ahead of the Spring 2021 term to ensure the classes are within Government and Falmouth University guidelines, however, it is anticipated that physical contact choreography will not be possible during the Spring 2021 term.

Point 8 - Class Registration

Full pre-registration will be required for all young people in attendance and a weekly register will be held to support NHS Test and Trace. The classes registration form will be mandatory for all young people attending the classes and must be completed on a termly basis by their parent/guardian. It will be essential for a registration form to be complete for all young people, so if a parent/guardian has siblings attending the classes a form must be completed for each young person within a family group. Registration will be completed online and must be completed ahead of the first session in November 2020.

Point 9 - Communications

All communications will be delivered by the AMATA Production Team via the Front of House Manager. This will include all relevant guidance and information for young people attending the classes.

It will be the parents/guardians responsibility to inform AMATA at the earliest opportunity if a young person will be absent from a session or whether there are any positive symptoms or a confirmed case of COVID-19 with that young person or family group.

To report an absence or positive symptoms/confirmed cases of COVID-19, please email: boxoffice@falmouth.ac.uk with the subject heading: **AMATA Contemporary Technique Classes Absence/COVID-19* | [Childs Full Name] **delete as appropriate***

Point 10 – Class Briefings

There will be class briefings for young people delivered by the class tutor, Grace Murdoch. These briefings will be agreed with the AMATA Front of House Manager in line with Falmouth University procedures. Briefings will take place at the start of the term as well as any class sessions as appropriate, so it is essential for all young people to arrive on time.

Risk Assessment

Outside of this ten point plan, but an overarching principal of any activity undertaken at Falmouth University, is that a full risk assessment will be completed and signed off prior to the commencement of any activity starting.

Acceptance of the ten point plan

There will be check box during the registration process for acceptance of this ten point plan. All parents/guardians will be required to accept the details stated above as part of the booking terms and conditions for attendance of this plan.

Any Questions?

Should you have any questions regarding the AMATA Contemporary Technique Dance Classes, please contact: **James Randell, Front of House Manger**

James.Randell@falmouth.ac.uk

01326 259326

AMATA CONTEMPORARY TECHNIQUE DANCE CLASSES BOOKING TERMS AND CONDITIONS

PLACES MAY NOT BE EXCHANGED NOR MONEY REFUNDED. THE ORGANISERS RESERVE THE RIGHT TO:

1. Make reasonably necessary alternations to the advertised class arrangements, featured participants or programme.
2. Cancel or abandon any event without notice and without liability for compensation or damage other than up to the maximum of the pro-rotta classes price.
3. Places cannot be refunded unless an event is cancelled or rescheduled so please check your booking confirmation email carefully on receipt and contact us immediately if you have any queries.
4. We are not liable for lost, destroyed or stolen tickets and cannot replace them.
5. The unauthorised use of cameras, video or sound recording equipment is prohibited at the classes and any such items may be confiscated. By attending the classes you consent to being filmed/recorded as part of the audience for security, broadcast, promotional, and educational purposes without payment.
6. Attendees are responsible for their own property on site.
7. Parents/Guardians are responsible for their own children at all times whilst at AMATA, Falmouth University and across the Penryn Campus site.
8. Parents/Guardians must complete a full registration form for each child in attendance, including confirmation of acceptance of the 2020-2021 10 point plan for class delivery.
9. AMATA, Falmouth University reserves the right to make changes or amendments to the 10 point plan in accordance with any changes to Government Guidelines or Falmouth University policy. Any changes will be communicated by email to Parents/Guardians at the earliest opportunity.
10. From time to time additional and/or revised terms and conditions may be introduced.

Contact Details

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